

1. **At the conclusion of this course, you will be expected to have developed the following skills:**
Enhance, organize, and display digital images using Adobe Photoshop Elements. In addition, learn to create photo montages, album pages, card, brochures, CD/DVD jackets and labels, calendars, and more!
2. **You will be graded according to the following system:**
 Quarter Grade: Formative Assessment 30%
 (homework, quizzes, participation/in-class assignments, initial drafts)
 Summative Assessment 70%
 (unit tests, unit projects, final drafts)
 Semester Grade: 80% Semester Average; 20% Final Exam
3. **In addition to a final exam at the end of the semester, you will be tested in the following way:**
Tests and quizzes (announced and/or unannounced) will be given throughout the class. Students will be tested on both the theory and skill learned in class
4. **Your textbook is:**
Because this software is updated every two years, there is not a textbook used in class. Handouts are provided for note taking. It is important to always borrow notes from a classmate whenever absent.
5. **Supplementary materials that will be used are:**
Various handouts provided by the instructor and digital imaging web sites
6. **Homework will be given on: (frequency)**
A daily basis. If class time is used effectively, most can be completed during the period. Daily review is necessary outside of class. Students will also be required to take a number of digital photos outside of class.
7. **Projects required will include:**
Students will be required to take a number of digital photos. Some of the images taken will be used for the summative portion of the student's grade. There are cameras available to check out if the student does not own a camera. Cameras are available after the last period of the day and must be returned before the first class begins the next morning. Students will be required to sign an agreement accepting responsibility for damages to equipment while in their care

-----TEAR OFF BOTTOM PORTION AND RETURN TO YOUR TEACHER-----

DIGITAL IMAGING II A Note to Students: The **NEED-TO-KNOW** forms should be shared with your parents. Take it home and ask them to review it with you. Once this is done, bring it back to school, **SIGNED**. Your teacher will want to check that your parents have reviewed the form.

(Printed Student Name)

(Printed Parent Name)

(Signature of Student)

(Signature of Parent)

Phone # _____

Cell # _____

e mail _____

Translator needed _____ yes _____ no